

## SERVICE NOTICE

### New Homeowner Relief Program for Eligible Owners of One-and Two-family Homes

Beginning August 30, 2021, the Department of Buildings will issue a Request for Corrective Action, rather than an OATH summons, for most violating conditions at one- and two- family homes where the owner is eligible to participate in the Homeowner Relief Program (HRP). Owners who receive a Request for Corrective Action will not receive an OATH summons if they correct the violating conditions within 60 days.

#### HRP Eligibility

- The property with the violating condition is a one- or two-family home; **and**
- The property owner has not received an OATH summons from DOB at that property in the past 5 years  
**OR**  
has received OATH summonses from DOB at that property in the past 5 years and those violations were dismissed by OATH **or** the property owner is a new owner and the OATH summonses issued at that property were issued to a previous owner; **and**
- The violating condition is not an illegal residential conversion under [NYC Administrative Code 28-210.1](#) or a [Class 1 \(Immediately Hazardous\) violation](#) that led to death or serious injury.

#### Request for Corrective Action

If a DOB inspector observes violating conditions at a property that is eligible for HRP, DOB will mail a **Request for Corrective Action** to the property after the inspection. To request assistance with correcting the conditions, use the DOB Help Form at [www.nyc.gov/dobhelp](http://www.nyc.gov/dobhelp). Select **Homeowner Relief Program** and provide the **complaint number** found at the top of the Request for Corrective Action.



#### REQUEST FOR CORRECTIVE ACTION

Complaint No.: \_\_\_\_\_

The NYC Department of Buildings (DOB) has observed one or more unlawful conditions at your property. As an owner of a one- or two-family home who has not received violations from DOB at this property in the past five years, you qualify for DOB's Homeowner Relief Program. Instead of receiving an OATH summons, you are receiving this Request for Corrective Action (RCA). You have 60 days to correct the condition(s) described below. **If you correct the condition(s) by the date listed below and DOB verifies the correction, no further enforcement action, with respect to the condition(s), will be taken by DOB.**

### Correcting the Violating Condition(s)

Homeowners will have 60 days to correct the condition(s) listed in the Request for Corrective Action. If DOB verifies, upon reinspection of the property, that the violating conditions have been corrected within 60 days, DOB will take no further enforcement action with respect to those condition(s). Homeowners do not need to file a Certificate of Correction with DOB for a Request for Corrective Action.

If DOB determines, upon reinspection of the property, that the violating conditions have not been corrected within 60 days, DOB will issue an OATH summons and the owner will be subject to civil penalties. OATH summonses require a Certificate of Correction. In addition, for Class 1 violations, the owner will be required to pay a reinspection fee of \$225.

### Removal from HRP Eligibility

Homeowners who receive an OATH summons from DOB after failing to correct the violating condition(s) listed in the Request for Corrective Action, or after failing to provide access to a DOB inspector to conduct a reinspection to determine if the violating condition has been corrected, are no longer eligible for HRP.

To see all the OATH summonses DOB has issued to your property and the statuses of those summonses, enter the address in the [Buildings Information System \(BIS\)](#):

NYC Department of Buildings  
**Property Profile Overview**

		BINW	
Health Area	:	Tax Block	:
Census Tract	:	Tax Lot	:
Community Board	:	Condo	: NO
Buildings on Lot	: 1	Vacant	: NO

[View DCP Addresses...](#)   [Browse Block](#)   My roof is "Cool."

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[View Zoning Documents](#)   [View Challenge Results](#)   [Pre - BIS PA](#)   [View Certificates of Occupancy](#)

**PARTIAL STOP WORK ORDER EXISTS ON THIS PROPERTY**

Cross Street(s):  
 DOB Special Place Name:  
 DOB Building Remarks:

Landmark Status:	L - LANDMARK	Special Status:	N/A
Local Law:	NO	Loft Law:	NO
SRO Restricted:	NO	TA Restricted:	NO
UB Restricted:	NO		
Environmental Restrictions:	N/A	Grandfathered Sign:	NO
Legal Adult Use:	NO	City Owned:	YES

Additional BINs for Building: NONE  
 HPD Multiple Dwelling: No

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Special District: UNKNOWN

This property is not located in an area that may be affected by Tidal Wetlands, Freshwater Wetlands, Coastal Erosion Hazard Area, or Special Flood Hazard Area. [Click here for more information](#)

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Department of Finance Building Classification: O6-OFFICE BUILDINGS  
 Please Note: The Department of Finance's building classification information shows a building's tax status, which may not be the same as the legal use of the structure. To determine the legal use of a structure, research the records of the Department of Buildings.

	Total	Open	
<a href="#">Complaints</a>	260	4	<a href="#">Elevator Records</a>
<a href="#">Violations-DOB</a>	335	17	<a href="#">Electrical Applications</a>
<a href="#">Violations-OATH/ECB</a>	1177	95	<a href="#">Permits In-Process / Issued</a>
			<a href="#">Illuminated Signs Annual Permits</a>
			<a href="#">Plumbing Inspections</a>
			<a href="#">Open Plumbing Jobs / Work Types</a>
			<a href="#">Facades</a>
			<a href="#">Marquee Annual Permits</a>
<a href="#">Jobs/Fillings</a>	207		<a href="#">Boiler Records</a>

This property has 2 open OATH/ECB "Work Without A Permit" violations and may be subject to DOB civil penalties upon application for a permit. After obtaining the permit, a certificate of correction must be filed on the ECB violations.

Clicking on Violations-OATH/ECB will display all the OATH summonses issued on your property.

NYC Department of Buildings  
**OATH/ECB Violation Search by Location**

[Click here for more information about Severity, Violation and Hearing Statuses](#)

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Premises:			BIN:			
<b>Total Violations</b>			<b>OATH/ECB Hearings</b>			
Issued = 1177 Open (Certificate of Correction Required) = 95			Completed / Defaulted = 1176		Pending = 1	

OATH/ECB Number	Certification Status	Respondent	OATH/ECB Hearing Status	Violation Date	Infraction Codes	OATH/ECB Penalty Due
3 [REDACTED]	RESOLVED - CERTIFICATE ACCEPTED Severity: CLASS - 2	DCAS 600 Inspection Unit: LOCAL LAW 11/98	PUBLICLY-OWNED	11/21/2019	204	\$0.00
3 [REDACTED]	Who the summons was issued to	DCAS Inspection Unit: LOCAL LAW 11/98	The status of the summons	11/15/2019	204	The date the summons was issued
3 [REDACTED]	RESOLVED - N/A - DISMISSED Severity: CLASS - 2	[REDACTED] LLC Inspection Unit: SPECIAL OPERATIONS	DISMISSED	04/02/2019	2F4	\$0.00

Review the Rule creating the **Homeowner Resolution Program**, which is referred to as the *Homeowner Relief Program* in this Service Notice: [Title 1 of the Rules of the City of New York Section 102-06](#).